



TAMWORTH BOROUGH COUNCIL

FORWARD PLAN

Executive and Key Decisions for the period 1 July 2014 - 31 October 2014

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Conf/Non-Con	Decision to be taken by/Date	Key Decision	Subject	Portfolio and Contact Officer details/Author	Principal Groups & Organisations proposed to be consulted prior to making the decision and the means of consultation	Background Papers (<i>All Papers are available for inspection via the Contact Officer</i>)
Open	Cabinet 31/07/14	No	ICT Access for Elected Members Recommendation for preferred method of access to the organisations data, systems and infrastructure for all Elected Members	Portfolio Holder for Operations and Assets Nicki Burton Director - Technology and Corporate Programmes nicki-burton@tamworth.gov.uk		ICT Access for Elected Members

Open	Cabinet 31/07/14	Yes	Tamworth Assembly Rooms and Creative Quarter Update	Portfolio Holder for Economy and Education Elanor Hazlehurst Arts and Events Manager elanor-hazlehurst@tamworth.gov.uk		Tamworth Assembly Rooms and Creative Quarter Update
Open	Cabinet 31/07/14	Yes	Tamworth Castle Museum - Accreditation Review Accreditation Review from Arts Council England	Portfolio Holder for Economy and Education Sarah Williams sarah-williams@tamworth.gov.uk		Tamworth Castle Museum - Accreditation Review Accreditation Guidance Accreditation Guidance Section Two - Collections Disposals Toolkit Guidelines for Museums 2014

Exempt	Cabinet 31/07/14	Yes	Supporting People Review Staffordshire County Council are reviewing the way in which Supporting People Grant funding is targeted. The report sets out the implications for Tamworth's Sheltered and Extra Care services.	Portfolio Holder for Public Housing and Vulnerable People Tina Mustafa Head of Landlord Services tina-mustafa@tamworth.gov.uk	As per the Councils Landlord Services regulatory framework.	Supporting People Review
Open	Cabinet 31/07/14	Yes	North Warwickshire Core Strategy Main Modifications Consultation and Site Allocations Plan Consultation To consider a response to two consultations from North Warwickshire Borough Council in relation to their Development Documents	Portfolio Holder for Economy and Education Matthew Bowers, Alexander Roberts Head of Planning and Regeneration matthew-bowers@tamworth.gov.uk, Development Plan Manager alexander-roberts@tamworth.gov.uk		North Warwickshire Core Strategy Main Modifications Consultation and Site Allocations Plan Consultation

Open	Cabinet 31/07/14	No	Adoption of Revised Legionella and Asbestos Management Plans The report sets out the details of the updated and revised asbestos and legionella management plans and seeks to formally adopt these as policy.	Portfolio Holder for Operations and Assets Paul Weston Head of Asset Management - Property Services paul-weston@tamworth.gov.uk	All Officers named in the policy and plan documents have been directly involved in the formulation of the document and have advised on every draft. Andrew Barratt John Murden Barry Curtis Tina Mustafa	Adoption of Revised Legionella and Asbestos Management Plans
Open	Cabinet 21/08/14	Yes	Corporate Records Management Policy Approval of Corporate Records Management Policy for full adoption by Tamworth Borough Council	Portfolio Holder for Operations and Assets Derek Bolton Corporate Information Security Manager derek-bolton@tamworth.gov.uk	ICT Management Team, Security Management Group, CMT	Corporate Records Management Policy
Open	Cabinet 21/08/14	Yes	Cabinet Write Offs for 01/04/14 - 30/6/14 To provide members with details of write offs from 01 April 2014 to 30 June 2014	Portfolio Holder for Operations and Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Cabinet Write Offs for 01/04/14 - 30/6/14

Open	Cabinet 21/08/14	No	Grants to Voluntary Organisations 2013/14 Summary of grant awards 2013/14	Portfolio Holder for Operations and Assets Karen Clancy Partnership Funding Officer karen-clancy@tamworth.gov.uk		Grants to Voluntary Organisations 2013/14
Open	Cabinet 21/08/14	Yes	Budget and Medium Term Financial Planning Process 2015/16 To seek agreement to the proposed budget and medium term financial planning process for General Fund and the Housing Revenue Account for 2015/16	Leader of the Council Stefan Garner Director of Finance stefan-garner@tamworth.gov.uk	CMT Executive Management Team Budget Consultation CMT Executive Management Team Budget Consultation - Residents, Tenants, Voluntary	Budget and Medium Term Financial Planning Process 2015/16
Exempt	Cabinet 21/08/14	Yes	Service Review - Public Conveniences Report detailing the outcomes and policy changes following a service review of the public conveniences.	Portfolio Holder for Operations and Assets Paul Weston Head of Asset Management - Property Services paul-weston@tamworth.gov.uk	Forms part of planned service review. Consultation with HR and StreetScene HR StreetScene	Service Review - Public Conveniences

Exempt	Cabinet 21/08/14	Yes	Service Review - CCTV and Street Wardens Proposals for the services following service review	Portfolio Holder for Community Development and Voluntary Sector Joanne Sands Neighbourhood Services Manager joanne- sands@tamworth.gov.uk	Informal discussions with partner agencies	Service Review - CCTV and Street Wardens
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<p>Open !NotSet!</p>	<p>Cabinet 21 Aug 2014 Council 16/09/14</p>	<p>Yes</p>	<p>Annual Report on the Treasury Management Service and Actual Prudential Indicators 2013/14 The Annual Treasury report is a requirement of the Council's reporting procedures.</p> <p>It covers the Treasury activity for 2013/14, and the actual Prudential Indicators for 2013/14.</p> <p>The report meets the requirements of both the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities. The Council is required to comply with both Codes in accordance with Regulations issued under the Local Government Act 2003.</p>	<p>Portfolio Holder for Operations and Assets Phil Thomas Financial Controller phil-thomas@tamworth.gov.uk</p>	<p>None None</p>	<p>Annual Report on the Treasury Management Service and Actual Prudential Indicators 2013/14</p>
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Open	Cabinet 11/09/14	Yes	Business and Economic Partnership (BEP) - Strategic Plan To endorse the BEP Strategic Plan, which replaces the Economic Strategy published in 2011.	Portfolio Holder for Economy and Education James Roberts Economic Development and Enterprise Manager James-Roberts@tamworth.gov.uk		Business and Economic Partnership (BEP) - Strategic Plan
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Open	Cabinet 11/09/14	No	Quarter One 2014/15 Performance Report	Leader of the Council John Day Corporate Performance Officer john-day@tamworth.gov.uk		Quarter One 2014/15 Performance Report
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Open	Council 16/09/14	Yes	Debate on Petition Against Closure of Our Golf Course	Leader of the Council Jane Hackett Solicitor to the Council and Monitoring Officer jane-hackett@tamworth.gov.uk		Debate on Petition Against Closure of Our Golf Course
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Open	Council 8/10/14	Yes	Tamworth Borough Council pre-submission Local Plan 2006 - 2031 Report to present the pre-submission Local Plan to Council to seek approval for public consultation.	Portfolio Holder for Economy and Education Alexander Roberts Development Plan Manager alexander-roberts@tamworth.gov.uk		Tamworth Borough Council pre-submission Local Plan 2006 - 2031
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Open	Cabinet 23/10/14	Yes	Budget Consultation 2015/16 To inform Cabinet of the outcomes arising from consultation undertaken with residents, businesses and the voluntary sector in accordance with the corporate budget setting process	Leader of the Council John Day Corporate Performance Officer john-day@tamworth.gov.uk	Budget Consultation - Residents, Tenants, Voluntary & Business sectors CMT Executive Board Budget Consultation - Residents, Tenants, Voluntary & Business sectors	Budget Consultation 2015/16
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DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

